

Combo Rent Calculation Training For Housing Choice Voucher and Public Housing

3 Days

The purpose of this seminar is to provide a foundation for public housing staff in calculating tenant rent and housing choice voucher staff in calculating family share and subsidy. Attendees will get a full understanding of calculating assets, income, allowances, TTP and tenant rent and/or family share and subsidy. In addition, obtain up to date information regarding HUD verification requirements. All staff who calculate rents, approves rents or performs quality control reviews should attend this course. Attendees may choose to attend full combo course, HCV or public housing only. 3 separate exams are offered.

Day One 8:00am – 5:00pm (HCV & PH Staff)

Assets and Asset Income
Income Inclusions and Exclusions
Earned Income Disallowance

Day Two 8:00am – 12:00pm (HCV & PH Staff)

Adjusted Income (Allowances and Deductions)
TTP: Total Tenant Payment
Minimum Rent
Verifications

Day Two 1:00pm – 4:30pm (Public Housing)

Tenant Rent Calculations
➤ Flat Rent
➤ Income Based Rent
Case Studies

Day Three 8:00am – 12:00pm (Housing Choice Voucher)

Payment Standards
HCV Family Share and Subsidy
Case Studies

Day Three 1:00pm

Rent Calculation Certification Exam: Timed – 2 hours

PHAs will have the option of taking any of the following exams. PHA choice of exam type must be indicated when booking this seminar: HCV Rent Calculation or PH Rent Calculation or Combo Rent Calculation

