

Public Housing Eligibility Training

2 Days

The purpose of this seminar is to provide a foundation for the public housing staff administration of the agency's waiting list and determining eligibility/suitability for applicant households. Attendees will get a full understanding of waiting list management and HUD eligibility requirements.

Day One 8:30am – 4:30pm

Roles and Responsibilities
Admission and Continued Occupancy Policies
Applications and Waiting List Management
Preferences
Disclosure and Verification of Social Security Numbers
Restriction on Assistance to Non Citizens
Family Eligibility (includes income limits and targeting)
Suitability
Denial of Assistance

Day Two 8:30am – 12:00pm

Access to Criminal Records
Crime by Family Members
Violence Against Women Act (VAWA)
Informal Hearings
Unit Assignment

Day Two 1:00pm

Public Housing Eligibility Certification Exam: Timed – 90 minutes

